

Minutes
Forest Lakes Mutual Water Company
Board of Directors Meeting On-line Meeting
December 10, 2024 - 7:00 p.m.
Public Session
910 Fern Avenue, Felton CA

CONVENE MEETING/ROLL CALL: Meeting was called to order at 7:03 by President P. Gonda. Also present: General Manager D. Cortez; Directors, W. Baer, M. Baptista, L. Dennis, and D. Pattillo; Firewise liaison S. Greco; HR Committee member L. West; and shareholders L. Mondot and S. Hector. Absent with notice: Directors C.Kelly and C. Lindstrum.

ADDITIONS/DELETIONS TO AGENDA: No changes

SHAREHOLDER/PUBLIC COMMENTS:

- 1) L. Mondot gave an update on clearing activities with PG&E. PG&E is interested in working amicably with homeowners. Mondot will share details with Manager Cortez.
- 2) Manager Cortez, reporting for S. Greco, said that FireWise will expand their territory, doubling the number of houses in our FW area.

APPROVAL OF MINUTES:

A motion was made to approve the minutes from November 12th. There was a second. The motion carried.

COMPANY REPORTS:

Financial Report: Manager Cortez reported on Company finances. As of November 30th, Cash on Hand: \$1,047,286.42; Total Revenue: \$923,021.15; Year-to-Date Expenses: \$762,882.37; Net Income to Date: \$160,138.78. No new overages exceeding \$250.00. Cortez also reported on investments and their earnings.

There was a motion to approve the Financial Report. The motion was seconded. The motion carried.

Operations Report: Cortez reported that production in November was 989,310 gallons, and loss rate was 21.9%; there was a leak in a 3" main between 1116 and 1148 Lakeside Drive which has been repaired.

Staff removed the dam at the reservoir and prepared required reports, barricaded overflow parking, worked on necessary repairs and replacement of equipment, cleared culverts, and removed a fallen tree at Early and Altamont.

Scenic tank replacement plans have been approved by all agencies except for Zoning. Cortez met with Zoning officer Elizabeth Howard and searched County Recorder's files for supportive documents which will be filed as soon as possible. Howard felt that ultimately the permit would be approved, but it will take several months.

There was some discussion of various leaks and repairs.

Cortez reported that there have been some incidents of tank spigots being opened and left on by unknown persons. Staff have found the open spigots and closed them.

ADVISORY COMMITTEE REPORTS:

- Water Conservation and Water Committee: no report.
- Recreation Committee: Pie in the Park was a fun event. There may be new leadership for the Rec Committee.
- HR Committee met regarding General Manager recruitment. There will be a report in the closed meeting.
- Road & Safety Committee: no report.
- Rules Committee: no report.
- Finance Committee: no report.
- Strategic Planning Committee: no report.
- Community Fire Prevention Committee: no report.

NEW BUSINESS:

Discussion/Action Item: Approval of 2025 Budget

President Gonda reminded us that this is the time to approve the budget that we have been looking at and tweaking since October. Cortez pointed out certain updates to the draft budget in response to some unexpected pressures, including 1) new testing requirements and 2) some frustrating confusion caused by the agency that provides employee insurance policies. Cortez explained the slight change in the budget due to rounding down the assessment to a whole-dollar value. She reiterated her confidence in the revised draft budget being realistic.

A motion was made to approve the budget for 2025 with “rounded assessments fees” that ends on page 13 of the board packet. The motion was seconded. The motion carried. The budget will be adopted.

Public meeting adjourned 7:39

Public session reconvened at 9:18 to report on action items taken in Executive Session:
Approval of the 2025 Budget.

Pete Gonda, President

Winnie Baer, Secretary